



# Digestive Disease Associates

*Specialists in diagnosing and treating gastrointestinal, biliary and liver disorders*

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## **INSTRUCTIONS FOR DIRECT ACCESS SCREENING COLONOSCOPY EXAMINATION**

Thank you for contacting our office for a Direct Access Screening Colonoscopy Examination. This type of process enables you to have your procedure performed without first being seen in the office by a gastroenterologist. Please be aware that this program is for individuals without any GI symptoms and who have a medical history that meets the guidelines for the program. Enclosed you will find the Direct Access Screening Colonoscopy Evaluation Form. Please complete the information and return it with the information requested below.

1. A copy of your insurance card (s), front and back.
2. A copy of your referral from your insurance carrier (if required by your insurance company). Please call our billing department at (410) 737-9730 if you have any questions concerning this.
3. A copy of your most recent history and physical or office visit from your primary care physician and/or a copy of the office notes from your referring physician. This information can be faxed to the office. Please see our fax number to the left based on the location.
4. Please sign and return the Notice of Financial Policy form

Upon receipt of the forms, your physician will evaluate the medical information to insure you are a candidate for a Direct Access Screening Colonoscopy. Within seven (7) to ten (10) days of receipt of this information, we will contact you with information concerning the scheduling of your procedure. Once that occurs, confirmation of your scheduled appointment and instructions for the procedure will be mailed to you to include dietary instructions and your bowel preparation. Patients who do not meet guidelines for the program will be contacted to schedule an appointment to be seen in the office prior to scheduling their colonoscopy.

Thank you for selecting Digestive Disease Associates for your medical services. If you have any questions concerning the procedure or the process, please do not hesitate to contact me.

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